

Full or Part Time (3 days/week) Account Manager – With opportunity to work remotely from home (within a 50 mile radius of London)

Influence Medical Communication is a boutique and independent medical communications consultancy that prides itself on its ability to harmonise science and marketing and thereby deliver unique programmes for clients.

We are looking for an Account Manager with a life-science degree and a minimum of 2-years of experience within a healthcare medical education or communications agency. If you have experience of working in endocrinology, cardiovascular or female health this would be an advantage. Excellent interpersonal and project management skills are a must as well as flair and commitment.

The position is to effectively manage a variety of high quality scientific communications programmes, ensuring the efficient and timely implementation of projects. The main aspects of this position are the on-going management of client accounts and ensuring that projects are delivered to the highest quality; manage and maintain client relationships and act as the day-to-day contact; liaison with opinion leaders; writing medical education and PR materials; research for clients and new business pitches; using scientific and commercial acumen to develop proposals for prospective and existing clients; identification of opportunities to grow existing business; setting up and managing client meetings and internal updates; preparing meeting contact reports and budget administration; international and domestic travel for attendance at conferences, scientific symposia, and advisory boards.

In return we can offer a commute-free lifestyle and the opportunity to work for an agency where you are given autonomy, flexibility and independence.

Please send CV and covering letter to pam@influencemedical.com